

LOAN SUBMISSION FORM

Date: _____	Broker: _____
Broker Points: _____	Contact _____
Broker Additional Fees: _____	Broker Phone: _____
_____	Broker Fax: _____
_____	Cell Phone: _____
_____	Email: _____
Borrowers Name: _____	
Co Borrower Name: _____	
Corporate / LLC Name (if applicable): _____	
Average Credit Scores: _____	Date credit ran (re-run if over 30 days old): _____
Purpose (Purchase, Rate& Term Refinance or Cash out Refinance): _____	
If Cash out, what is cash to be used for: _____	
Property Address: _____	
Property Type (Commercial, Mixed Use, Residential): _____	
Number of Units: _____	
Occupancy (Owner lives there, Owner has business there, Rented, Vacant): _____	
# of units rented: _____	Current Rent: _____
# of units vacant: _____	Anticipated Rent: _____
Taxes: _____	
Insurance: _____	
Utilities - Landlord Paid: _____	
Purchase Price: _____	Buyer's Cash: _____
As is Value: _____	Seller 2nd Mortgage: _____
	Seller Contribution: _____
Proposed Loan Amount: _____	
Proposed LTV: _____	Payoffs: _____
Secondary Collateral: _____	
In order to make the process go faster, please send the following documents when submitting a loan request: 1. Completed Personal Financial Statement or 1003 2. Credit report dated within 30 days of submission 3. 2006 & 2007 complete business & personal tax returns 4. 3 months bank statements (all accounts) 5. Leases 6. Sales contract (if applicable)	
Notes: _____	

